

APPLICATION FOR ADMISSION TO THE BUSINESS MAIL PERMIT

Application Type: ☐ New ☒ Renewal
Permit Number: _____

Date of Application: JANUARY 15, 2025
Office of Entry: KAWIT, CAVITE
Valid Until: DEC. 31, 2025
Type of Printed Matter: NEWSPAPER
(Direct Mktg., Newsletter, and Newspaper/Periodical etc.)
Estimated Volume per Mailing: 100 COPIES
Frequency of Mailing: WEEKLY

**Note: all 2nd & 3rd class Mails will
RATE as Ordinary Mail
(1st class rate)**

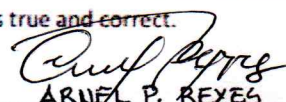
COMPANY / CLIENT PROFILE

Company Name: SUNDAY TRIBUNE NEWS PUBLISHING Nature of Business: NEWSPAPER
Business Address: 155 PANAMITAH, KAWIT, CAVITE
PO Box Address: _____ email id: sundaytribunenewsublishing@gmail.com
Telephone Number: 0917-109-9191 Fax Number: _____

AUTHORIZED REPRESENTATIVE / S

Name	Position	Signature
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

I hereby certify that the above information is true and correct.


ARNEL P. REYES
Authorized Official (Printed Name over Signature)

FOR PHLPOST USE ONLY:

Submitted Documents/Attachments:

☒ SEC / DTI Registration
☒ Business Permit / Mayor's Permit

☒ Two (2) Copies / Samples of Latest Materials
☐ Statement of Mailing

☒ List of Subscribers
at least 100

I have evaluated and verified the enclosed samples and recommend it for:

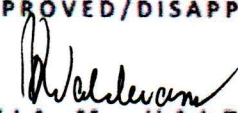
☒ Approval

☐ Disapproval due to: _____


ERLINDA G. JANNOC
Postmaster


ALBERT PAUL M. ALZONA
Acting Chief Marketing

APPROVED/DISAPPROVED:


OLIVIA M. VALDERAMA
Area Director

APPROVED PERMIT NUMBER / INDICIA

Business Mail Permit No. _____ entered as _____
Class Mail at _____ Valid until _____
Subject for Postal Inspection (For Printed Matter Only)

Annual Fee: Php336.00 Official Receipt No. _____ Date: _____

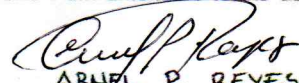
*Please accomplish the application form in two (2) copies

TERMS AND CONDITIONS

For Printed Matter:

1. The Mail Permit indicia shall be printed on the envelope or wrapper, preferably on the upper right-hand corner of the mail.
2. Mail should be posted with a minimum quantity of 100 pieces per mailing.
3. Mail should be posted at the authorized post office of entry only.
4. Mail should not be dropped in mail boxes but shall be presented at the counter or Business Mail Unit of the post office of entry.
5. Each mailing shall be accompanied by three (3) copies of the Statement of Mailing.
6. Payment shall be made in Cash or Manager's Check at the time of mailing or through an approved payment arrangement.
7. A sample of the material shall be presented to the Postmaster/Authorized Representative for inspection.
8. Third-class mail (printed matter) should not be sealed against postal inspection.
9. This permit shall be renewed on or before December 31 of the current year.
10. The approval for Business Mail Permit will be released upon payment of the application/renewal fee of Php336.00 VAT Inclusive (subject to change).
11. Any violation of any of the above terms and conditions will merit the cancellation of the approved permit.

This is to certify that I am the authorized representative of the company and I am amenable to the above terms and conditions.


ARNEL P. REYES

Signature over Printed Name/Position

Date: JAN. 15, 2025



PHILIPPINE POSTAL CORPORATION
MEGA MANILA AREA
Liwasang Bonifacio, 1000 Manila

Permit No.: _____

Expiration Date : _____

SWORN STATEMENT

The undersigned ARNEL P. REYES editor / managing editor / business manager / owner / publisher of SUNDAY TRIBUNE NEWS PUBLISHING (title of publication) _____ frequency of issue WEEKLY language FILIPINO/ENGLISH in which printed at KAWIT, CAVITE office of publication 155 PAHAMITAN, KAWIT, CAVITE entered as ORDINARY (first, second and / or third class) office of entry KAWIT, CAVITE after having duly sworn to in accordance with law, hereby submit the following statement of ownership, management, circulation, etc., which is required by act 2580 as Amended by Commonwealth Act 201.

ADDRESS

Editor ARNEL P. REYES
Managing Editor _____
Business Manager ARNEL P. REYES
Owner ARNEL P. REYES
Publisher ARNEL P. REYES
Office of Publication 155 PAHAMITAN, KAWIT, CAVITE

If publication is owned by a corporation, stockholders owning one percent of more of the amount of stocks _____ Bond Holders, mortgage or other security holders owning one percent or more of the total amount of Security _____

In case of daily publication average number of copies printed and circulated of each issue during the preceding month of _____

1. Sent to paid subscribers _____
 2. Sent to other than paid subscribers _____
- Total _____

In case of publication other than daily total number of copies printed and circulated at the last issue date
500 COPIES

1. Sent to paid subscribers 100
 2. Sent to other than paid subscribers _____
- Total 100


ARNEL P. REYES / PUBLISHER
Designation and Signature

SUBSCRIBED AND SWORN TO, before me this 13 day of JAN 2025 20__ in the City of CITY OF DASMARINAS, Philippines Affiant exhibiting to me his/her Community Tax Certificate No. _____ issued at _____, on _____.

DOC. NO. 490
PAGE NO. 97
BOOK NO. 1
SERIES OF 2025

NOTARY PUBLIC

ATTY. GABRIEL B. OCTAVA
NOTARY PUBLIC
UNTIL DECEMBER 31, 2025
PTR NO. CD-3712359/01.03.24
CITY OF DASMARINAS
ICLE VII NO. 0016389/4.26.22
ROLL NO. 40462